Obtain of a Fax Money Order

Eligibility
A person who wishes to make use of this facility may send from a minimum of Rs.100.00 up to a maximum of Rs. 10,000.00 through post offices/sub post offices at which fax facilities are provided

Process of Submitting Applications

Places From Where Application Form can be Obtained
From All Post Offices/ Sub Post Officers where this facility is available.

Fees for Obtaining Application Form: Nil

Hours for Submitting Applications: From 9:00 a.m. to 3:30 p.m.

Fees Payable for the Service
In addition to the normal money order charge, a fixed fee of Rs. 10.00 and a fee of Rs.25.00 for transmission of fax money order to the destination office.

Time Taken for Providing the Service (Ordinary Service and Priority Service): Within 02 hours.

Supporting Documents Required

Staff Officers in Charge of the Service

Designation	Name	Section	Telephone	Fax	E-mail
Post Master	-	Money Order Counter	-	-	-

Exceptions or Instances Outside the Above Requirements and Sspecial Inspiration Period of Validity:
02 months from the last date of the month of issue of the Money Order.

Application Form: P.O.fax 05
Perfected Specimen Form:
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Organization Information.
Department of Posts

Postal Head Quarters,
310,
D. R. Wijewardana Mawatha,
Colombo 01.

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Telephones: +94 0112328301-3
Fax Nos: +94-112-44 0555
Email: info@slpost.lk
Website: www.slpost.gov.lk

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