Verifications of weights, Measures and weighing or Measuring Instruments

Eligibility

Any individual / organization that uses Measures and weighing or Measuring Instruments in commercial transactions and in regulatory activities belonging to the following measurement categories is eligible:

(a) Measures of Length
(b) Measures of Capacity

- Category 1 – measures
- Category 2 – Sub-divided measures
- Category 3 – Liquor dispensing measures

(c) Weights used in the ordinary market place
(d) Weights used by Chemists, Dispensers, jewelers OIML Class M1 and M2
(e) Weighing Instruments (Class 3 & 4) Un-graduated pan balance

- Category 2- Un-graduated Counter balances
- Category 3- Graduated Instruments (digital display)
- Category 4- Graduated Instruments (numeral display)
- Category 5- Class 2 Weighing Instruments
- Category 6- Class 1 Weighing Instruments

(f) Measuring Instruments

- For liquid fuel
- For lubricant oil
- For liquor dispensing instrument

Submission procedure

Initial Stamping – For Manufacturers and Sellers (Importers)

Submit Request Letter
The individual or organization must send a request letter to Department addressed to the Director requesting the stamping of their instrument

Working Days : Monday to Friday
Working Hours : 8.30 am to 4.15 pm

Support Documents required
Not applicable

Application forms : Not applicable

Step-by-Step Procedure

Step 1: The individual or organization sends a request letter to Department addressed to the Director requesting the stamping of their instrument

Note: If an individual or organization buys a new measuring instrument, they should be checked to see whether they are stamped. Otherwise it must be stamped by the Measurement Units, Standards and Services Department

Step 2: The Department will inform the requester via mail or phone the time, date and location where the Inspectors will test the quality of the measuring equipment

Step 3: The applicant arrives at the specified venue with the measuring instrument

Step 4: The Inspector examines and verifies the instrument

Step 5: If the instrument meets the requirements, the Department stamps the instrument and a certificate is issued to the party concerned.

Note: During stamping if an inspector finds a particular instrument does not meet the requirements, the retailer/manufacturer is directed to a Technical Officer to make required adjustments to the instrument. If minor amendments need to be made, the Retailer/Manufacture can get it fixed and get it inspected again at that time. If it's a major amendment it cannot be fixed on the spot. The Retailer/Manufacture will have to get it fixed by an authorized person / agency.

Time line

Process Time Line : Applicant can get this service within 2 days.

Submission Time Line

Submit request letter
Working days – Monday to Friday
Counter open hours – 8.30 am to 4.15 pm
Holidays – All Public and Mercantile Holidays

Validity Time Line : Not applicable.

Costs related to the service

Cost	Rs.
(a) Measures of Length: (i) every meter or part thereof:	25.00
(b) Measures of Capacity:	⬚
⬚	⬚
Category 1 – measures without sub-divisions:	⬚
1. every liter or part thereof	10.00
2. For measures exceeding 100 liters-	⬚
i. For the first 100 liters	1000.00
ii.For subsequent 100 liters or part thereof	75.00
⬚	⬚
Category 2 – Sub-divided measures:	⬚
(i) For each sub-division the fees shall include additional 10%.	⬚
⬚	⬚
Category 3 – Liquor Dispensing measures (i) for Every liter or part thereof	250.00
(c) Weights used in General Trade:	

i For each weight not exceeding 2 kg.	12.00
ii. For each weight exceeding 2 kg.	25.00
(d) Weights used by Chemists, Dispensers, jewelers OIML Class M1 and M2 i. For every weight	50.00
(e) Weighing Instruments (Class 3 and 4) Category 1- Un-graduated pan balances (i) 5 kg. Or part thereof	 20.00
Category 2- Un-graduated Counter balances (i) 5 kg. or part thereof	 50.00
Category 3- Graduated Instruments (digital display) (i) Not exceeding 20 kg. (ii) Exceeding 20 kg. but not exceeding 100 kg. (iii) Exceeding 100 kg. but not exceeding 1000 kg. (iv) Exceeding 1000 kg. for every additional 1000 kg. or part thereof	 150.00 250.00 500.00 500.00
Category 4- Graduated Instruments (numeral display) (i) Not exceeding 20 kg. (ii) Exceeding 20 kg. but not exceeding 1000 kg (iii) Exceeding 1000 kg. for every 1000 kg. or part thereof	 500.00 750.00 550.00
Note : For the purpose of stamping weighting instruments with devices such as price computing, printing etc. an additional charge of 10% of the above fee shall be levied for each additional device.	
Category 5- Class 2 Weighing Instruments (i) For each ungraduated Instrument (ii) For each graduated Instrument	 500.00 1250.00
Category 6- Class 1 Weighing Instruments Measuring Instruments: (i)For Liquid fuel (ii)For Lubricant Oil (iii) For Liquor Dispensing Instruments	 5000.00 1400.00 500.00 1000.00
Note. An additional amount of Rs. 50 shall be levied for stamping every instrument except measuring instruments and weighbridges by visiting the institution concerned .	

Annual Stamping – For Retailers

Submit Request Letter
The Retailer should visit the specified location and submit the instrument to the officer at the stamping center.

Working Days : Monday to Friday
Working Hours : 8.30 am to 4.15 pm

Support Documents required
Not applicable

Application forms : Not applicable.

Step-by-Step Procedure

Step1: The Government Agent decides the stamping date and location and informs the Inspector.

Step2: The Inspector informs the Grama Niladari

Step3: The Grama Niladari then informs the retailers

Step4: The retailer visits the specified location and submits the instrument

Step5: The Inspecting Officer of Measurement Units, Standards and Services verifies Instrument

Step6: If instrument meets requirements, Department stamps instrument and issues a certificate

Note 1: If instrument does not meet the requirements and minor amendments are needed, the amendments can be made to the instrument by the Technical Officer at the location itself.

Note 2: If instrument needs major amendments, the retailer can return it to the seller and get it repaired. Thereafter the seller will do the necessary amendments and get the instrument stamped at the District Secretariat and return the stamped instrument to the retailer

Time line

Process Time Line
Applicant can get this service within 1 day.

Submission Time Line
Refer Stamping Dates in the Additional Information Section.

Validity Time Line
Retailers must ensure that their instruments are stamped each year.

Costs related to the service

Penalties
Refer Offences and Penalties Section.

Annual Stamping – For Retailers

Cost
No cost involved.

Penalties
Refer Offences and Penalties Section.

Support documents required

Support documents are not required.

Organization Information.

Department of Measurement Units, Standards and Services

Mahenawatta,

Pitipana,

Homagama.

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}

Mr. R.G.S.A. Perera
Telephones: +94-11-2182250
Fax Nos: +94-11-2182259
Email: dir@measurementsdept.gov.lk
Website: www.measurementsdept.gov.lk

{slide=Details of the Officers of the Head Office}

Mrs. L.H.L.Indrani de Silva

Accountant

Telephone :+94 -11 - 2597758

Extension :222

E-mail :acc@measurementsdept.gov.lk

Mr. S.N. Akuranthilaka
Assistant Director (Thermometry Laboratory)
Telephone :+94 -11 - 2597757
Extension :237
E-mail :adthermo@measurementsdept.gov.lk

Mr. R.D.M. Alanka
Assistant Director (Power and Energy Laboratory)
Telephone :+94 -11 - 2597757
Extension :234
E-mail :adpower@measurementsdept.gov.lk

Mr. R.G.S.A. Perera
Assistant Director (Electrical Time and Frequency Laboratory)
Telephone :+94 -11 - 2597757
Extension :238
E-mail :adelec@measurementsdept.gov.lk

Mr. S.D.I. Dias
Assistant Director (Length Laboratory)
Telephone :+94 -11 - 2597757
Extension :235
E-mail :adlength@measurementsdept.gov.lk

Ms. G.W.C.Wijayasundara
Assistant Director (Mass Laboratory)
Telephone :+94 -11 - 2597757
Extension :237
E-mail :admass@measurementsdept.gov.lk

Ms. J.S.M. Silva
Assistant Director (Pressure Laboratory)
Telephone :+94 -11 - 2597757
Extension :236
E-mail :adpressure@measurementsdept.gov.lk

Mr. H.L.I.S. Sampath
Assistant Director (Volumetric Laboratory)
Telephone :+94 -11 - 2597757
Extension :238
E-mail :advolume@measurementsdept.gov.lk

Ms. K.S. Mallawa Arachchi
Assistant Director (Trainee)
Telephone :+94 -11 - 2597757
Extension :236
E-mail :kalanisandya_81@yahoo.com

Mr. A.D.D. Naminda
Assistant Director (Trainee)
Telephone :+94 -11 - 2597757
Extension :236
E-mail :addnaminda@yahoo.com

{/slide}

{slide=Details of the Officers of the Regional Offices}

	District	Name of the OIC	Contact No.
01	Colombo (Head Office)	Mr. G.D.Premasiri	+94-11- 2597759
02	Colombo District Secretariat	Mr.K.P.Karunadsa	+94 -11-2391079
03	Batticoloa	Mr. V.Vigneshwaran	+94 - 65 - 2226584
04	Gampaha	Mr. K.M.T.Abeysiri	+94 -33 - 2221664
05	Kaluthara	Mr. Upul Babaranda	+94 - 34 - 2221765

06	Kurunagala	Mr. W.M. Jayarathna Banda	+94 - 37 - 2228770
07	Mathale	Mr. A.Aziz	+94 - 66 - 2222135
08	Nuwaraeliya	Mr. W.W.S. Jayasingha	+94 - 52 - 2235207
09	Rathnapura	Mr. D.S.Veedagama	+94 - 45 - 2226299
10	Vavniya	Mr. B.Rajeshwaran	+94 - 24 - 2224816
11	Kegalle	Mr. R.M.M.B.K.Ranasinghe	+94 - 35 - 2221323
12	Anuradhapura	Mr. A.S.Wijesinghe	+94 - 25 - 2225190
13	Kandy	Mr. A.L.Hettige	+94 - 81 - 2222233
14	Polonnaruwa	Mr. A.L.Nawsad	+94 - 27 - 2226706
15	Monaragala	Mr. L.N.Seneweera	+94 - 55 - 2276233
16	Hambanthota	Mr. P.Wimalasena	+94 - 47 - 2222366
17	Matara	Mr. K.H.G.Daminda	+94 - 41 - 2222233
18	Galle	Mr. S.W.Abenayaka	+94 - 91 - 2222233
19	Puttalam	Mr. G.Hewage	+94 - 32 - 2265543
20	Mannar	Mr. B.Rajeshwaran	+94 - 23 - 2232234
21	Jaffna	Mr. V.Krishnadasan	+94 - 21 - 2222233
22	Killinochchi	Mr. V.Krishnadasan	+94 - 21 - 2283945
23	Mullative	Mr. B.Rajeshwaran	+94 - 21 - 2228935
24	Badulla	Mr. D.D.Asoka	+94 - 55 - 2222233
25	Trincomalee	Mr. K.Sothipragasam	+94 - 26 - 2222233

{/slide}

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}

.tb_button {padding:1px;cursor:pointer;border-right: 1px solid #8b8b8b;border-left: 1px solid #FFF;border-bottom: 1px solid #fff;}.tb_button.hover {borer:2px outset #def; background-color: #f8f8f8 !important;}.ws_toolbar {z-index:100000} .ws_toolbar .ws_tb_btn {cursor:pointer;border:1px solid #555;padding:3px}   .tb_highlight{background-color:yellow} .tb_hide {visibility:hidden} .ws_toolbar img {padding:2px;margin:0px}